

To

The Concerned Firms through
Notice Board/ Website of the institute

Memo No. 1655

Dated: 28/9/23

Sub: Invitation for quotations for supply of Raw material item.

In this regard, you are requested to submit your most competitive quotation for the following Raw material item required at Govt. ITI, Sadhaura:-

Sr. No.	Name of Item with specifications	Rate in Rs. (Including GST)
1.	Short Hand Note Book (Minimum -160 pages)	Per Pc.
2.	Glossy Paper (180 GSM)	Per Pkt.
3.	Drawing Sheet (Full size)	Per Pc.
4.	Register (Medium size)	Per Pc.
5.	Chalk Dustless	Per Box
6.	Pencil HB (Apsara)	Per Pc.
7.	Pencil H (Apsara)	Per Pc.
8.	Pencil 2H (Apsara)	Per Pc.
9.	Eraser	Per Pc.
10.	Postal Envelope (minimum size- 10"x4")	Per Pc.
11.	White Board Duster	Per Pc.


The quoted price should be inclusive of Loading/ Unloading, Packaging/ Forwarding charges etc. and prices should be F.O.R. at Govt. I.T.I. Sadhaura (Yamuna Nagar).

Other Terms & Conditions:-

1. The delivery period of above items shall be 15 days from the date of supply order.
2. The place of delivery of the above items shall be GITI, Sadhaura (YNR).
3. Payment shall be made within 15 days after delivery of goods.
4. You are requested to provide your offer within 15 days.
5. The received quotations shall be opened in the presence of institute purchase committee in the O/o Principal, Govt. ITI, Sadhaura.

Inst.   


O/Supdt.


Principal
Govt. ITI, Sadhaura

